

CONSTITUTION AND BYLAWS

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THE PROSPECTORS CLUB OF SOUTHERN CALIFORNIA

**NON-PROFIT ORGANIZATION INCORPORATED MAY 4, 1967
(Revision Effective June 16, 2017)**

CONSTITUTION AND BYLAWS

CONSTITUTION

ARTICLE I NAME AND PLACE OF BUSINESS

- SECTION 1.** The name of this organization shall be: **THE PROSPECTORS CLUB OF SOUTHERN CALIFORNIA**. The organization is hereinafter referred to as "the Club".
- SECTION 2.** The place where the business of the Club is to be transacted is in Los Angeles County, California, in accordance with the laws of California and the Bylaws of the Club.
- SECTION 3.** The principal place of business of the Club is in Downey, California, and its mailing address shall be P.O. Box 4853, Downey, California, 90240.
- SECTION 4.** Fiscal year shall be from January 1 to December 31.

ARTICLE II PURPOSE

- SECTION 1.** The purpose of the Club is as follows: Maintaining and supporting a club to further the interest of its members in historical mining facts, to promote the exchange of information, the propagation and exchange of mining, prospecting and mineral information and technology including electronic prospecting. Also to provide mining activity and fellowship for its members.
- SECTION 2.** The organization shall be non-profit, and in every case shall be non-political and non-sectarian. That this corporation does not contemplate pecuniary gain of profit to the members thereof, and that the funds of this organization, whether received by gift or otherwise and regardless of the source thereof, shall be used exclusively in the promotion of the business of the corporation as per the Constitution and Bylaws as the Board of Directors and/or membership may from time to time determine.
- SECTION 3.** Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE III MEMBERSHIP

- SECTION 1.** The membership shall be open to any person(s) of reputable character willing to abide by the Constitution and Bylaws of the Club. The number of Regular (Single/Family) members in the Club shall not be limited.

A. Regular:

- (a) Single. An individual, with all Club rights and privileges.
 - (b) Family. Gives all Club rights and privileges to one or two adults, 18 years or older, with or without minor children, residing at the same address. Minor children do not have the right to vote, hold office or make motions.
- B. Associate: Only entitles the member to receive the Club publication TREASURE NEWS. A one year Associate membership will be given to any guest presenting a program for the Club.
 - C. Honorary: These memberships are simply complimentary carrying with them the right to speak, but not to make motions, vote or hold office and are valid for the life of the individual.
 - D. Lifetime: Upon prior ratification by the Board of Directors, is given to any member in good standing by a two-thirds majority vote by the members present at any general membership meeting for outstanding contributions to the Club. A member(s) must have served as an officer, a member of the Board of Directors, and/or committee chairperson for a minimum of twelve (12) collective points before they can be considered. A point shall be defined as one year's service, per person, in one of the above positions with the exception of Curator, Parliamentarian and Sgt.-At-Arms. These positions will each be awarded one half point. If one person simultaneously holds both positions as Prospecting Chairman and Treasure Hunt Chairman, than that person shall be awarded two points per year. The Treasurer, Editor and Membership positions shall each earn two points per year. Each office, per membership, per year, will be recognized for eligibility. To be eligible, a member(s) shall also have been an active member(s) for minimum of ten(10) consecutive years. These memberships, once awarded, carry all club rights and privileges.

SECTION 2.

Membership in the Club may be forfeited in the following manner:

- A. Non-payment of dues or fees as described in Article V, Section 2 of the Bylaws and/or failure to execute and keep current the Club's approved hold harmless agreement.
- B. Conduct prejudicial to the general welfare and prestige of the Club which tends to injure the good name of the organization, disturb its well-being, or hamper it in its work.
- C. Charges under Paragraph B must be made in writing, in duplicate, dated and signed by one or more witnesses, one copy must be presented to the member charged, and one copy filed with the President.
- D. The President shall call a special Board of Directors meeting within thirty (30) days at which time trial procedures as recommended in ROBERTS RULES OF ORDER, NEWLY REVISED, 1970, Chapter XX, may be followed.
- E. If the Board votes to convict by a two-thirds majority vote, the President shall present the charges to the membership at the next regular meeting, and a two-thirds

majority vote by secret ballot of members present, is needed to convict. Upon conviction, the person(s) so charged shall be removed from the membership roll.

- F. Once a person(s) has been removed from the membership roll, through trial procedures, they shall not be allowed to rejoin the Club at a later date.

ARTICLE IV OFFICERS

SECTION 1. The Officers of the Club shall be composed of President, Vice President, Secretary and Treasurer.

ARTICLE V STANDING COMMITTEES

SECTION 1. All standing committees shall be appointed by the President with the exception of the Nominating committee and Editor of the TREASURE NEWS.

SECTION 2. Standing committees shall consist of a Chairperson and/or committee people for each of the following: Advertising, Awards Ceremony, Circulation, Crime Scene Search Unit, Curator, Editor, Membership, Mining Claims, Nominating, Parliamentarian, Program, Prospecting, Receptionist, Refreshments, Sergeant-At-Arms, Special Drawing, Treasure Hunt, Ways and Means, Web Master and 50/50 Drawing.

ARTICLE VI MEETINGS

- SECTION 1.**
- A. General membership meetings are held the third Friday of each month.
 - B. Board of Director's meetings shall be held at least once a month on a date determined by the Board of Directors.

- SECTION 2.**
- A. Special general membership meetings may be called by the President with a five day written notice and all regular members shall be notified by the Secretary stating the nature of the business to be discussed. No business shall be transacted except that mentioned in the call.
 - B. Special Board of Director's meetings may be called by the President with a five day written notice to all Board members stating the nature of the business to be discussed. No business shall be transacted except that mentioned in the call.

SECTION 3. Committee meetings may be called by the Chairperson of the committee and all members appointed by the President to the committee shall be notified.

ARTICLE VII AMENDMENTS

SECTION 1. Amendments to the Constitution and Bylaws shall be passed at a general membership meeting of the organization by a two-thirds majority vote of the members present, provided that the amendment has been submitted in writing to all members prior to the meeting.

SECTION 2. A proposed amendment to the Constitution and Bylaws shall not be postponed for more than one regular meeting.

SECTION 3.

A proposed amendment that has been defeated by the membership vote cannot be reconsidered for a period of six months.

BYLAWS

ARTICLE I

POWERS AND DUTIES OF OFFICERS

SECTION 1.

PRESIDENT:

- A. The President shall be chief executive officer of the Club, and shall have general supervision over the business and affairs of the Club. The President shall see that all orders and resolutions of the Club and the Board of Directors are carried into effect, and that all officers and committees perform their duties as provided by these Bylaws, or by orders or resolutions of the Club.
- B. It shall be the duty of the President to preside at all general membership meetings of the Club.
- C. The President shall appoint all standing and special committees that are not specifically declared to be elective by these Bylaws, with the exception of the Nominating committee and Editor, of which shall be appointed by the Board of Directors and delegate any of the duties, functions or powers to the Club officers or to any committee constituted for such purposes.
- D. The President shall continue to be responsible to the Club for prompt, efficient and proper performance of all duties, functions and powers delegated. The President shall be ex-officio member of all committees with a voice and vote at all meetings of such committees.
- E. The President shall give an annual report at the general membership December meeting covering the activities, business, finances, etc., of the Club during the term of his office, making such recommendations as the President believes to be in the best interest of the Club during the ensuing year.
- F. The President shall have no powers other than those as defined in the Constitution and Bylaws of the organization and as granted by the General membership as deemed necessary.

SECTION 2.

VICE PRESIDENT:

- A. The Vice President shall be vested with all of the powers of the President in that officer's absence or disability and shall be required to perform all necessary duties.
- B. The Vice President shall be responsible for the Find of the Month awards by

procuring and maintaining possession of coins or other items that are authorized for use as prizes; by providing signup sheets and providing and counting the ballots; by announcing the winners and maintaining a record of them plus reporting the results to the Secretary and Editor. The Vice President shall also assume the duties of publicity director of the Club.

SECTION 3.

SECRETARY:

- A. The Secretary shall keep full minutes of all Club meetings, attend all meetings, act as clerk thereof and record all votes and minutes. Shall perform like duties for any Club committee when called upon by the chairperson thereof.
- B. The Secretary shall keep such records and such reports as shall be required from time to time.
- C. Shall turn over to the successor in the office, all books, records, papers and correspondence that are property of the Club, of whatever kind or description in their possession, taking a receipt thereof.
- D. The Secretary shall have the right to tape record all meetings for the purpose of minutes and transcript.

SECTION 4.

TREASURER:

- A. The Treasurer shall keep full and accurate accounts of all receipts and disbursements in the manner prescribed and approved by the Board of Directors, in books provided by and belonging to the Club.
- B. The Treasurer is the only person that shall deposit all monies and other valuables in the name of the Club and to the credit of the Club, at such depositories as may be designated by the Board of Directors. The Club's checks must be signed by two of the four valid bank account signatories, no petty cash will be kept on hand and no electronic transfer of funds shall be wired without the approval of the Board of Directors. All monies shall be deposited to the checking account within three(3) working days of receipt and a copy of all bank deposits shall be attached to the Treasurer's report for the corresponding month and distributed to the Board of Directors, at the appropriate time. Example: Treasurer's report for June would be distributed to the Board of Directors at the July Board meeting. A copy of each deposit shall be attached to the corresponding bank statement. If the Treasurer is unable to deposit monies received within three(3) working days due to an emergency situation, then the Treasurer shall contact one of the officers and request that person to make the deposit, within the next three(3) working days. Failure to comply with this Bylaw may result in the dismissal of the Treasurer, with the approval of the majority of the Board of Directors. All items under existing E of the Treasurer's duties shall ensue.
- C. The Treasurer shall turn over to their successor in that office all original books, records, papers and correspondence that are the property of the Club, of whatever kind or description, in their possession, taking a receipt thereof by January 2.
- D. The Treasurer shall make reports as are requested from time to time, submit required tax forms and an annual financial report to the Board of Directors and membership. The Treasurer shall prepare a monthly Treasurer's report showing month and year to date totals for the following: income, expenses, net

operating gain or loss, misc., balance on hand, checking, savings and money market or other investments. The monthly Treasurer's report shall show a brief explanation for all miscellaneous expenses and income. The Treasurer shall prepare and submit an annual financial report to the Board of Directors and membership.

- E. The Treasurer shall, at the end of their term:
 - 1. Obtain new signature cards from the banks, have them signed and delivered back to the banks and follow up later to see that the accounts have been changed.
 - 2. Change the address at the bank where the checking account is to the address of the new Treasurer. Follow up later to see that the change has been made.
- F. The current Treasurer shall acquire the name, address and cost of the person(s) to prepare the Club's tax returns and with the approval of the Board shall have the taxes completed and submitted to the officer who is to sign then, by May 1st.
- G. The Treasurer shall obtain interest earned from savings accounts on a quarterly basis, at Month's end, March, June, September and December and put accordingly, showing interest for those months.
- H. The Treasurer shall reconcile the bank statement every month and attach a copy to the Treasurer's report and distribute to the Board of Directors.
- I. The Treasurer and all other persons with the authority to withdraw and transfer funds from the T-Bill to the checking account may do so only after membership approval.
- J. The Treasurer shall buy all receipt books used by any committees who handle Club monies and who write receipts. A record of the numbers shall be kept and the used receipt books shall be returned to the Treasurer when they are full.

SECTION 5. BOARD OF DIRECTORS:

- A. The Board of Directors shall consist of the officers of the Club, the immediate past officers, and three members elected from the floor.
- B. The Chairperson of the Board shall be elected by a majority vote of the Board members. This election shall take place every January or with the election of a new President during that term of office.
- C. The regular Board of Directors meetings shall be held at a place to be designated by the Board of Directors.
- D. The presence of five Board members shall constitute a quorum except in the case of trial procedures, which shall call for a quorum of seven.
- E. The Board shall have the management of the business of the corporation, the editorial policy for the official Club publication, TREASURE NEWS, and subject to the restrictions imposed by the law, or by the Articles of Incorporation, or by these Bylaws, may exercise all of the powers of the corporation.
- F. The members from the floor shall be elected at the general membership meeting in November.
- G. If a past officer resigns from the Board, the person shall be replaced by a member in good

standing at the next general membership meeting by popular vote of the general membership present. Whereas any seat on the Board which is vacated with less than a six month servitude remaining, except for the President, this vacancy shall be filled by appointment of the Board.

- H. If any member of the Board misses any three Board meetings in one year, without good cause and subject to the Board's approval, they shall be replaced by a member in good standing at the next general membership meeting. If there is less than a six month servitude remaining, Article I, Section 5, Paragraph G shall be put into effect.
- I. That no single individual may occupy more than one seat on the Board or in any way reduce the total members of the Board, which shall remain constant at eleven members. If such a situation occurs, the member involved shall resign a seat so that Article I, Section 5, Paragraph G may be put into effect.
- J. The Board shall appoint a Nominating chairperson, the chairperson shall select a committee of four with the approval of the Board of Directors.
- K. All business coming before the Board shall be settled by a simple majority of the members present, with the exception of trial procedures.

ARTICLE II DUTIES OF THE STANDING COMMITTEES

SECTION 1.

ADVERTISING:

- A. Shall be in charge of processing ads for the TREASURE NEWS in accordance with policy and shall make reports as requested by the President.
- B. Regular (Single and Family) and Lifetime Club members shall be entitled to up to six free classified ads per year, not to exceed 35 words each ad, space permitting. A 35 word credit will be given on longer ads.
- C. The billing months and advertising rate per month shall be on all receipts.

SECTION 2.

AWARDS CEREMONY:

- A. Shall coordinate a yearly event for the Club which honors all the officers, board members, committees and other members who have worked for the Club in the previous year.
- B. Shall be responsible to select the date of the event and decorations.
- C. Shall obtain all awards. Shall provide a program that states all pertinent information.
- D. The budget shall be approved by the membership at a general membership meeting with prior Board of Director's approval.

SECTION 3.

CIRCULATION:

- A. Shall address and mail the TREASURE NEWS and make a distribution report to the President.

SECTION 4.

CRIME SCENE SEARCH UNIT:

- A. The primary purpose of this unit is to aid all law enforcement agencies in their search

for weapons or other metallic evidence at crime scenes. The chairperson shall coordinate all said activities.

- B. Members of the unit shall purchase and wear a team shirt when called out on searches. Members shall provide their own metal detectors, and transportation.
- C. This unit shall be composed of volunteers who wish to serve the community.
- D. The unit shall also be available to search for or with other agencies or citizens after disasters; such as fires or earthquakes.
- E. Members shall be placed on a primary call sheet or a secondary call sheet, based on their availability.
 - (a) Members may be called day or night.
 - (b) Personnel may be required to testify in court.
- F. The head of the unit shall maintain an answering machine for 24 hour calls from police, or other agencies.

SECTION 5.

CURATOR:

- A. Serves as a custodian of any objects of value that belong to the Club, other than library and historian holdings.
- B. Shall provide a year-end inventory report to the President.

SECTION 6.

EDITOR:

- A. Shall publish the official Club publication TREASURE NEWS.
- B. Any material of controversial nature shall be presented to the Board of Directors for approval, prior to publication.

SECTION 7.

MEMBERSHIP:

- A. Shall promote new memberships, process all other new memberships with a monthly report to the President. Make such reports as requested of them from time to time.
- B. Shall publish and distribute a roster of current members at least once a year.
- C. Shall present a copy of the Club Constitution and Bylaws to each new member upon payment of initial dues.
- D. Once the yearly dues are collected, the chairperson shall note the paid amount of each member's dues, be it regular, associate or lifetime. A copy of this report shall be given to the President and Treasurer. Every month thereafter, the list of new members shall include this information.

SECTION 8.

MINING CLAIMS:

- A. Shall file assessment work and send necessary fees to the County Recorder of said county where claim/s are located by September 15th each year.
- B. Shall send a copy of the recorded assessment work with necessary fees to the Bureau of Land Management by December 15th of each year.

- C. Shall monitor assessment work completed by Club members, to report accurately to the County Recorder and Bureau of Land Management, including dates and amount of work completed.
- D. Shall maintain current maps of said claims for the use of the Club members.
- E. Shall maintain markers on all Club claims.
- F. Shall monitor payment of yearly taxes on all claims.

SECTION 9.

NOMINATING:

- A. Shall select and attempt to secure acceptance of one or more of the nominees for each of the elective offices and Board of Directors.
- B. Shall present the candidates to the membership at the regular October and November meetings or meeting at the time of election.
- C. Shall prepare ballots for use in the election.
- D. Shall distribute, collect and count the ballots. Report the results by the chairperson to the President immediately following the counting, during the November general membership meeting.

SECTION 10.

PARLIAMENTARIAN:

- A. Advises the President and other officers, committees and members of parliamentary procedures, when called on to do so.
- B. Assists with amending and revising the Constitution and Bylaws of the Club.
- C. Shall publish a current revision of these Constitution and Bylaws at least once a year.

SECTION 11.

PROSPECTING, TREASURE HUNTING:

- A. They shall provide the Club with outings for the purpose of prospecting and/or treasure hunting as called for by the membership or the President.
- B. For the purpose of scouting future Field Trip sites, these committees shall be allotted 20 cents per mile with a maximum of \$50.00 per month.
- C. All members, regardless of age, may participate in all Field Trip activities, including Bingo, provided the activity is allowed by local jurisdiction where the activity is being held.
- D. If in place of Bingo, a metal detector hunt is planned, non-members shall not be allowed to participate.
- E. When a joint Club Prospecting overnight Field Trip is planned, the Club may provide portable restrooms.

SECTION 12.

PROGRAM:

- A. Shall provide the membership with informative entertainment at each monthly meeting or as called for by the President. Expenses for any program shall be subject to the Board's approval.

- B. Shall periodically provide the membership with instructive seminars on prospecting, treasure hunting and other related fields of interest as called for by the President.

SECTION 13.

RECEPTIONIST:

- A. Shall address members and guests upon arrival at the general membership meetings.
- B. May introduce guests to the membership at the general membership meeting.

SECTION 14.

REFRESHMENTS:

- A. Shall purchase necessary items for refreshments at the general membership meetings.
- B. Shall serve and clean-up refreshments at each general membership meeting.

SECTION 15.

SERGEANT-AT-ARMS:

- A. Assist in preserving order on the floor of the meeting hall as the President may direct.
- B. Shall be responsible for seeing that the furnishings are in proper order for each meeting.
- C. Shall collect the 25 cent fine from members who have not worn their membership badge at the regular membership meeting.

SECTION 16.

SPECIAL DRAWING:

- A. Shall be responsible for acquiring, making available, displaying, safeguarding and publicizing special drawing prizes continuously throughout the year.
- B. Shall be responsible for selling and maintaining the special drawing tickets and proceeds of sales continuously throughout the year.

SECTION 17.

WAYS AND MEANS:

- A. Shall provide the general membership meetings with a monthly drawing. The monthly allotment for prizes shall be \$200.00.
- B. Shall provide the Club with any necessary means for additional fund raising or Club projects as called for with the exception of the Special Drawing and the 50/50 Drawing and with the Board of Director's approval.
- C. Shall make such reports as requested by the President.
- D. Shall have a maximum of \$200.00 in addition to the regular allotment, to provide prizes for the free drawing at the December general membership meeting. Additional funds may be approved by the Board of Directors.

SECTION 18.

WEB MASTER:

- A. Shall set up and maintain the Club's Web Site.

SECTION 19.

50/50 DRAWING:

- A. Shall provide the general membership meetings with a monthly 50/50 drawing.
- B. Tickets shall be \$1.00 each. Half of the total monies collected will be awarded to the holder of the drawn ticket and the other half of the money shall go to the Club treasury.
- C. The chairperson shall record the beginning and ending ticket numbers that are used

at each regular membership meeting. These numbers shall be given to the Treasurer along with the monies collected.

ARTICLE III ELECTION OF OFFICERS

- SECTION 1.** Nominations for Officers shall be made at the general membership October meeting, and shall be made by the members present in good standing at such meetings with elections by ballot being held at the general membership November meeting, with installation of Officers during the general membership December meeting.
- SECTION 2.** There shall be no absentee or proxy votes allowed.
- SECTION 3.** Any elected office to become vacant shall be filled by a special election at the next general membership meeting at which time nominations and elections will be held by a majority vote of the membership present.
- SECTION 4.** Whereas any elected office is vacated with the exception of President, with less than a six month servitude remaining, this vacancy shall be filled by the Board of Director's appointment.
- SECTION 5.** Any person being a member of the Club in good standing for a period of one year or more at the time of nomination, is eligible to run for one elective office.
- A.** Members of the Nominating committee shall not lose their eligibility rights to an elective office.

ARTICLE IV ELECTION PROCEDURES

- SECTION 1.** **VOTING PROCEDURES:**
- A.** Ballots are to be distributed to all regular members in good standing by a member of the Nominating committee who will advise the membership that completed ballots are to be folded only once (in half).
- B.** The Ballot Box will be opened and examined to determine that it is empty and then sealed by the member of the Nominating committee in charge of said Ballot Box, which will take place in the presence of a second member of the Nominating committee.
- C.** The members of the Nominating committee (tellers) will pass among the general membership to collect the completed folded ballots (using the sense of fell to determine that only one ballot is being cast) depositing them in the central ballot box. If a mistake has been made on the ballot by a member, the member may call for another ballot as long as the first ballot is immediately destroyed in the presence of a teller.
- D.** When all reasonable efforts have been made to collect all the ballots, the Nominating chairperson will approach the podium and inquire if all members have voted. If not, the tellers will go to those members with raised hands and collect their ballots. Immediately thereafter, the Nominating chairperson will publicly declare the polls closed. (Polls can be re-opened only by a majority vote of the membership present.)

SECTION 2.

COUNTING OF THE BALLOTS:

- A. The Nominating committee will retire to a place of privacy to hand count all ballots. (In the event that the Chairperson or any member of the Nominating committee is running for any office, he/she must excuse himself/herself from the ballot tabulating of votes, though he/she may observe the proceedings. In this event, he/she will be replaced by any non-partial regular member who is willing to serve in that capacity.)
- B. Before the actual counting of votes begin, the total number of ballots cast must be counted and balanced with the total number of regular members present (the number of which is to be computed by the Receptionist). **IN THE EVENT** that there are more ballots cast than legal voters present, the entire original balloting will be called null and void, with a new election immediately held with each voting member being required to present a valid membership card at the time their vote is cast.
- C. The following ballots will be declared illegal and/or null and void by the chairperson of the Nominating committee.
 - 1. Unintelligible ballots. (If these may effect the outcome of the election, the tellers should report then to the President, who will immediately submit to the membership present, the question of how these ballots should be recorded.)
 - 2. Blank ballots.
 - 3. If a member votes for too many candidates for a given office, that particular section of the ballot is illegal. (If a member leaves one or more of the choices blank on a ballot containing more than one office to be filled, each of these votes should be considered a legal vote.)
- D. There shall be a committee recount when the outcome for any office results in a seven (7) vote or less span between any two candidates running for the same office or when any member of the Nominating committee feels it is necessary.
- E. After all votes are counted and tabulated and after all members of the Nominating committee are satisfied that the procedures are correct, the chairperson is to prepare a written account specifying the number of votes cast for each candidate.

SECTION 3.

REPORT OF RESULTS:

- A. The Chairperson of the Nominating committee will present the hand written report to the President who will then declare to the general membership the election of each office and board seat.
- B. The results will be entered in the minutes of the meeting, becoming a part of the official records of the Club. All ballots will then be turned over to the Secretary, who will maintain them for a period of thirty (30) days and then discard them.

**ARTICLE V
DUES**

SECTION 1.

- A. The Club dues, fees and conditions of membership shall be as follows:
 - A. All applicants or lapsed members shall tender a non refundable initiation fee (\$80 for a single membership or \$90 for a family membership), in lieu of payment of the Club's annual membership dues, with their written application or re-application for Club membership.

- B. For each successive year thereafter the non refundable annual dues are \$40 for a single membership and \$50 for a family membership.
- C. All applicants and members shall execute, and update as necessary, the Club approved hold harmless agreement.
- D. Annual dues are payable January 1st of each year with a one month grace period.
- E. Failure to pay the required annual dues (and late fee, if applicable) by March 31st results in automatic lapse of membership.
- F. A lapsed member may reapply pursuant to Article V, Section 1, Subsections A and C of these Bylaws.

SECTION 2. The payment date of dues is determined by postmark or the date of delivery to the Membership chairman or any Board Member.

SECTION 3. A minor child of a family member may convert to a single membership without payment of the initiation fee upon attaining majority, but must begin payment of annual dues the following year.

ARTICLE VI ORDER OF BUSINESS

SECTION 1. The order of business of any general membership meeting of the Club shall include the following:

- A. Opening of the meeting by the President or presiding officer with a salute to the flag.
- B. Introduction of visitors and new members.
- C. Reading of the minutes of the last meeting by the Secretary if the minutes were not published in the TREASURE NEWS.
- D. Reading of the financial report by the Treasurer.
- E. Program.
- F. Find of the Month award and/or Find of the Year award.
- G. Committee reports.
- H. Drawing.
- I. Old Business.
- J. New Business.
- K. Closing of the meeting by the President or presiding officer.

SECTION 2. The order of the business of the December general membership meeting of the Club shall include the following:

- A. Opening of the meeting by the President or presiding officer with a salute to the flag.

- B. Introduction of visitors and new members.
- C. Reading of the minutes of the last meeting by the Secretary if the minutes were not published in the TREASURE NEWS.
- D. Reading of the financial report by the Treasurer.
- E. Program. Shall be a visit from Santa Claus.
- F. Annual President's report.
- G. Installation of officers.
- H. There shall be no unnecessary committee reports except the Ways and Means free drawing. There shall be no Find of the Month awards nor shall there be a \$25.00 Membership drawing.
- I. Closing of the meeting by the President or presiding officer.
- J. Refreshments.

**ARTICLE VII
RULES AND REGULATIONS**

SECTION 1. The Club shall not be responsible for or assume any indebtedness incurred by a member without due authority of the President, of the Board of Directors, or of the membership. Any personal expenses incurred by a committee member are to be paid for by the individual.

SECTION 2. The exception to Section 1 being necessary monthly Club expenditures with a maximum of \$200.00 by the approval of the President, and a maximum of \$400.00 approved by the Board of Directors. Expenditures over \$400.00 are to be voted on by the membership at any general membership meeting. The only exception to the \$400.00 limit is expenses incurred by the TREASURE NEWS, which includes Advertising and Circulation expenses, which are subject to the Board's approval.

SECTION 3. The Club shall not be responsible for accidents or loss of personal property by any member, either directly or indirectly connected with the Club.

SECTION 4. The Club shall have an Annual Awards Ceremony.

- A. A past officer is eligible for an award having served one full term.
- B. All standing committee chairpersons who have served at least one full year, shall receive an award upon their retirement. With the Board of Director's approval, any standing committee chairperson who has served less than one year, may be eligible for an award. Those who have served for two years in one position shall receive an award of greater value. Those who have served for three years (or longer) in one position shall receive an award comparable to the past officer's award. Every three years thereafter, as long as they hold their position, with no interruption in service, they shall be awarded an award comparable to the past officer's award.
- C. When a member is awarded a Lifetime membership, a plaque of recognition shall be given at the Annual Awards Ceremony.
- D. The two or more elected Board of Directors from the membership and the immediate past

officers who served one full year shall receive an award.

E. All awards shall be awarded at the Annual Awards Ceremony.

SECTION 5. The Club shall have a Find of the Month award at each monthly general membership meeting with the exception of the December Christmas meeting. Finds found in December may be displayed at the January regular meeting. The categories are:

1. Best All Around Display.
2. Most Unusual Item. This, and all other items, must be found with a metal detector.
3. Best Natural Gold Find.
4. Best Coin. United States or Foreign.
5. Best Gold or Platinum Jewelry.
6. Best Silver Jewelry.

- A. Eligibility shall be determined on a find made in the month preceding the month at which it is presented. The contestant must appear in person with their finds to be eligible.
- B. Winners shall be determined by popular vote by ballot of the membership present.
- C. The winners of the Best All Around Display, Most Unusual Item, Best Natural Gold Find, Best Coin, Best Gold/Platinum Jewelry and Best Silver Jewelry shall be awarded a silver coin or a prize. A silver coin shall be awarded to all other entrants.
- D. No names, pictures or actions which would identify the contestant shall be placed on any of the Find of the Month entries.
- E. Organized contest finds or objects purchased are not eligible.
- F. In the event of disqualification or withdrawal of a winning entry of the Find of the Month, each entry shall move up one position in standing.
- G. Other than Best All Around Display, no individual shall be declared a winner of more than a single category per month pursuant to a formula promulgated by the officer or member with responsibility for counting the ballots and awarding the prizes.

SECTION 6. The Club colors shall be Blue and Gold.

SECTION 7. The rules as contained in "ROBERTS RULES OF ORDER, NEWLY REVISED, 1970", shall be used as reference to govern this organization in all cases in which they are applicable and in which they are not inconsistent with the Bylaws or the special rules of order of this organization.

SECTION 8. The Club books shall be audited yearly by May 15th and executed by person/s appointed by the Board of Directors with a written report to the membership. An audit is defined as an examination of financial records and procedures to check their accuracy and compliance to existing Club laws. The Club's State tax forms and Federal tax forms shall be filed by May 15th.

SECTION 9. There shall be a \$1.00 fine, per general membership meeting, for a member not wearing their membership name badge.

SECTION 10. Free December drawing. The tickets are allotted to one ticket per attending member. For service to the Club during that year, each officer, board member and standing committee chairperson shall receive one additional ticket for each position.

SECTION 11. No distribution of written material or selling of any item is allowed at the general

Membership meeting or Club sponsored event without approval of the Board of Directors.

SECTION 12. The Club shall have a monthly Membership drawing with \$25.00 awarded every month to a membership in good standing, present at that month's general membership meeting. To be eligible, the member shall vote in the Find of the Month, by completing and submitting a ballot and be present at the time of the drawing.

SECTION 13. If the minutes of any General or Board meeting are not approved, no further disbursements shall be made (other than previously approved monthly expenses, i.e., hall rental, etc.) until said missing minutes are provided and approved as dictated by Club law.

SECTION 14. Rules governing the Club's mining claims:

A. A member may sponsor a guest at PCSC events and claims under the following conditions.

- 1.** A guest must first execute and date the written PCSC Hold Harmless Agreement (Downloadable from the PCSC web site as part of the application form) and carry with him/her while at the event.
- 2.** The sponsoring member must be present with the guest during the event.
- 3.** No guest may be sponsored by more than one member, nor may any guest be sponsored For more than one event.
- 4.** An "event" may consist either of a PCSC outing or a single trip with a member to a Club claim for one or more continuous days.
- 5.** Mis-use or over-use of the guest policy will result in the withdrawal of guest privileges at the discretion of the PCSC President or upon recommendation of the PCSC Board of Directors.

B. No heavy equipment shall be used, i.e., front end loaders, tractors, graders, etc. (Except for Board approved improvements.)

C. All digging and dirt to be put through drywasher, will be done by hand tools only.

D. On any outing, do not intentionally hi-grade another member's diggings. Do not set up equipment and dry wash any closer than 15 to 20 feet of a fellow member, except with their approval.

E. Do not dig into or under any road.

F. Keep all roads clear of vehicles, as any road on our claim/s is an access road to all other area claims.

G. No one shall enter the two known mine shafts on the Red Chispa or any other mine shafts on any of the Club's claims. The Club shall not be held responsible for any harm done to any person who does so.

H. All Club members shall have badge or membership card in possession when working Club claims.

I. No dumping or littering of any kind. (Take your trash out)

J. No discharging of firearms of any type.

K. No living on any Club claims.

SECTION 15. Club members shall be responsible for the actions of their children and/or guests when attending Club functions.

SECTION 16. No two members of the same family, (husband and wife, brother and sister, and etc.) shall serve as signatures for the Club bank accounts, at any one time. In the event that a husband/wife, brother/sister, etc. become elected officers in the same year, only one of them shall be allowed to sign the bank signature cards. If this occurs, a member of the Club in good standing, shall be appointed by the Board of Directors, and he/she shall then become the fourth signature on all Club bank accounts.

SECTION 17. In any twelve month period, the Club (President, Board of Directors, Membership) shall not approve a donation of more than a total of \$1000.00 to any organization. This limit of \$1000.00 includes drawing tickets and any other activities that require funds which the Club may be solicited for.

SECTION 18. TREASURE NEWS POSTAGE.
There shall be an extra \$12.00 postage fee, per year, for sending the printed version of THE TREASURE NEWS, by mail, to the regular membership. The electronic copy is provided free with the yearly Membership dues.

SECTION 19. Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal Government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a Court of Competent Jurisdiction of the County in which the principal office of the Corporation is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.